

# Topvex FR, TR, ERV

## Compact Air Handling Unit



## Commissioning Record



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# 1 Commissioning Protocol

Company: \_\_\_\_\_

Responsible: \_\_\_\_\_

Customer	Date	Installation
Object/Unit	Item no.	Installation address
Model/size	Serial number	

Time and date set:  Weekly program set:

External connections (sensors, dampers, external alarm, etc) performed:

## 1.1 Function settings

Function	Default setting	Set value
<b>Temp. (°F (°C))</b>		
<b>Control function temp.</b>	Supply <input type="checkbox"/> Extract <input checked="" type="checkbox"/> Room <input type="checkbox"/>	Supply <input type="checkbox"/> Extract <input type="checkbox"/> Room <input type="checkbox"/>
Set point	65 °F (18 °C)	_____ °F (°C)
<b>Outdoor temp. compensated supply air control.</b>		
Outdoor/supply air temp.		
Point 1, 2 and 3	-22 (-30) / 72 (22) -4 (-20) / 70 (21) 12 (-11) / 68 (20)	____ / ____ ____ / ____ ____ / ____
Point 4, 5 and 6	-25 (-4) / 60 (20) 41 (5) / 66 (19) 50 (10) / 64 (18)	____ / ____ ____ / ____ ____ / ____
Point 7 and 8	54 (12) / 64 (18) 59 (15) / 64 (18)	____ / ____ ____ / ____
<b>If Cascade control:</b>		
Low supply air set point	57 °F (14)	_____ °F (°C)
High supply air set point	86 °F (30)	_____ °F (°C)
Outdoor temperature dependent switching between room control and supply air control.	55 °F (13)	_____ °F (°C)

Function	Default setting	Set value
Pre-heater	OFF <input type="checkbox"/>	ON <input type="checkbox"/> OFF <input type="checkbox"/>

Function	Default setting	Set value
<b>Airflow</b>		
Fan control	Airflow (CFM) <sup>1</sup> (m <sup>3</sup> /h) <input type="checkbox"/> (CAV) Pressure (in. wg.) <sup>1</sup> (Pa) <input type="checkbox"/> (VAV)	Airflow (CFM) (m <sup>3</sup> /h) <input type="checkbox"/> (CAV) Pressure (in. wg.) (Pa) <input type="checkbox"/> (VAV)
Set point normal	Supply fan/duct: 1__ Extract fan/duct: 1__	Supply fan/duct: __ Extract fan/duct: __
Set point reduced	Supply fan/duct: 1__ Extract fan/duct: 1__	Supply fan/duct: __ Extract fan/duct: __
Outdoor temp compensation:	Lower point: <u>-4 °F (-20)</u> <u>0 CFM (m<sup>3</sup>/h)</u> Upper point: <u>50 °F (10)</u> <u>0 CFM (m<sup>3</sup>/h)</u>	Lower point: <u>°F (°C)</u> <u>CFM (m<sup>3</sup>/h)</u> Upper point: <u>°F (°C)</u> <u>CFM (m<sup>3</sup>/h)</u>
Only reduced fan speed when outdoor temperature is below:	<u>-4 °F (-20)</u>	<u>°C (°F)</u>
<b>CO<sub>2</sub> control</b>	Off <input checked="" type="checkbox"/> On when active time channel <input type="checkbox"/> On when inactive time channel <input type="checkbox"/> On <input type="checkbox"/>  Start reduced speed at CO <sub>2</sub> level: <u>800</u> ppm Start normal speed at CO <sub>2</sub> level: <u>1000</u> ppm Stop at CO <sub>2</sub> level difference: <u>160</u> ppm  CO <sub>2</sub> control Type: Fan <input checked="" type="checkbox"/>	Off <input type="checkbox"/> On when active time channel <input type="checkbox"/> On when inactive time channel <input type="checkbox"/> On <input type="checkbox"/>  Start reduced speed at CO <sub>2</sub> level: <u>    </u> ppm Start normal speed at CO <sub>2</sub> level: <u>    </u> ppm Stop at CO <sub>2</sub> level difference: <u>    </u> ppm  CO <sub>2</sub> control Type: Fan <input type="checkbox"/>

<sup>1</sup>. Individual settings for each unit

Function	Default setting	Set value
<b>Cooling</b> (log on to system level required)		
Control function cooling	Not Active <input checked="" type="checkbox"/> 0-10V <input type="checkbox"/> On/Off <input type="checkbox"/>	Not Active <input type="checkbox"/> 0-10V <input type="checkbox"/> On/Off <input type="checkbox"/>
On/Off function	1 step <input type="checkbox"/> 2 step <input type="checkbox"/> Binary step <input checked="" type="checkbox"/>	1 step <input type="checkbox"/> 2 step <input type="checkbox"/> Binary step <input type="checkbox"/>
Number of binary steps	1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/>	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/>
Lowering of min. control temp. supply air, DX cooling	41 °F (5)	___ °F (°C)
Extended operation	60 ___ min	___ min

Function	Default setting	Set value
<b>Frost Protection</b> (Only visible for units without EL heater)		
Mode (EL unit Off):	ON <input checked="" type="checkbox"/>	ON <input type="checkbox"/>
Frost limit temperature:	See Alarm settings/Low frost guard temp	See Alarm settings/Low frost guard temp
Set point when stopped: (return water)	45 °F (7)	___ °F (°C)
P-band when running:	5 ___	___
<b>VAV duct pressure</b> Duct pressure sensors, only for VAV units, Supply/extract air fan		
Supply air duct pressure at reduced speed:	1 ___ in.wg (Pa)	___ in.wg (Pa)
Extract air duct pressure at reduced speed:	1 ___ in.wg (Pa)	___ in.wg (Pa)
Supply air duct pressure at normal speed:	1 ___ in.wg (Pa)	___ in.wg (Pa)
Extract air duct pressure at normal speed:	1 ___ in.wg (Pa)	___ in.wg (Pa)
<b>Free cooling</b>		
Mode:	Off <input type="checkbox"/>	Off <input type="checkbox"/>
Activation at outdoor temperatures higher than:	72 °F (22)	___ °F (°C)
Stopped at outdoor night temperature higher than:	59 °F (15)	___ °F (°C)
Stopped at outdoor night temperature lower than:	41 °F (5)	___ °F (°C)
Stopped at room temperature lower than:	64 °F (18)	___ °F (°C)
Hour for start/stop:	Start: 00:00 Stop: 07:00	Start: ___ Stop: ___
Time to block heat output after free cooling:	60 ___ min.	___ min.
Fan output when free cooling:	SAF: 0% EAF: 0%	SAF: ___ EAF: ___

Function	Default setting	Set value
<b>Cool Recovery</b> Mode: Start at temp. difference:	Off <input checked="" type="checkbox"/> 36 °F (2)	Off <input type="checkbox"/> °F (°C)
<b>Fire Function</b> Operation in case of fire alarm  Fire Input	Stopped <input checked="" type="checkbox"/> Only EAF <input type="checkbox"/> Only SAF <input type="checkbox"/> Normal Run <input type="checkbox"/> Continuous Run <input type="checkbox"/>  Normally opened <input checked="" type="checkbox"/> Normally closed <input type="checkbox"/>	Stopped <input type="checkbox"/> Only EAF <input type="checkbox"/> Only SAF <input type="checkbox"/> Normal Run <input type="checkbox"/> Continuous Run <input type="checkbox"/>  Normally opened <input type="checkbox"/> Normally closed <input type="checkbox"/>
<b>External Set point Knob</b> External set point knob: Min. set point of knob: Max set point of knob:	Off <input checked="" type="checkbox"/> 54 °F (12) 86 °F (30)	Off <input type="checkbox"/> °F (°C) °F (°C)
<b>HW Heat Pump</b> Pump stop mode (EL unit Off): Stop Delay: Pump stop at outdoor temperature: Hysteresis: Hours for pump exercising:	Off <input checked="" type="checkbox"/> ____min 50 °F (10) 34 °F (2) 15 h	Off <input type="checkbox"/> ____min °F (°C) °F (°C) ____h
<b>Cooling, cold water pump</b> Stop Delay  <b>General</b> Heat Pump Indication  Cool Pump Indication	5 ____min.  Motor protection <input type="checkbox"/> Run indication <input checked="" type="checkbox"/>  Motor protection <input type="checkbox"/> Run indication <input checked="" type="checkbox"/>	____min.  Motor protection <input type="checkbox"/> Run indication <input type="checkbox"/>  Motor protection <input type="checkbox"/> Run indication <input type="checkbox"/>
<b>Outdoor Temperature Related Settings</b> Full heat when outdoor temp is below:	37 °F (3)	°F (°C)

## 1.2 Setting the weekly program

Factory setting of the normal and reduced fan speed are:

- Normal fan speed 07:00 to 16:00 Monday to Friday and Reduced fan speed remaining time Monday to Sunday.
- Settings of 00:00 to 00:00 stops the unit. E.g. Changing Reduced fan speed setting from 00:00-24:00 to 00:00-00:00 will stop the unit outside the time of Normal fan speed.

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**Note:**

Normal fan speed had priority over a reduced fan speed.

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Weekday	Period	Normal fan speed	Reduced Fan speed
Monday	1	____ : ____ - ____ : ____	____ : ____ - ____ : ____
	2	____ : ____ - ____ : ____	____ : ____ - ____ : ____
Tuesday	1	____ : ____ - ____ : ____	____ : ____ - ____ : ____
	2	____ : ____ - ____ : ____	____ : ____ - ____ : ____
Wednesday	1	____ : ____ - ____ : ____	____ : ____ - ____ : ____
	2	____ : ____ - ____ : ____	____ : ____ - ____ : ____
Thursday	1	____ : ____ - ____ : ____	____ : ____ - ____ : ____
	2	____ : ____ - ____ : ____	____ : ____ - ____ : ____
Friday	1	____ : ____ - ____ : ____	____ : ____ - ____ : ____
	2	____ : ____ - ____ : ____	____ : ____ - ____ : ____
Saturday	1	____ : ____ - ____ : ____	____ : ____ - ____ : ____
	2	____ : ____ - ____ : ____	____ : ____ - ____ : ____
Sunday	1	____ : ____ - ____ : ____	____ : ____ - ____ : ____
	2	____ : ____ - ____ : ____	____ : ____ - ____ : ____

Holiday (month.day)	Holiday (month.day)	Holiday (month.day)	Holiday (month.day)
1. ____ . ____ - ____ . ____	7. ____ . ____ - ____ . ____	13. ____ . ____ - ____ . ____	19. ____ . ____ - ____ . ____
2. ____ . ____ - ____ . ____	8. ____ . ____ - ____ . ____	14. ____ . ____ - ____ . ____	20. ____ . ____ - ____ . ____
3. ____ . ____ - ____ . ____	9. ____ . ____ - ____ . ____	15. ____ . ____ - ____ . ____	21. ____ . ____ - ____ . ____
4. ____ . ____ - ____ . ____	10. ____ . ____ - ____ . ____	16. ____ . ____ - ____ . ____	22. ____ . ____ - ____ . ____
5. ____ . ____ - ____ . ____	11. ____ . ____ - ____ . ____	17. ____ . ____ - ____ . ____	23. ____ . ____ - ____ . ____
6. ____ . ____ - ____ . ____	12. ____ . ____ - ____ . ____	18. ____ . ____ - ____ . ____	24. ____ . ____ - ____ . ____

## 1.3 Alarm configuration

Alarm settings	Def. setting	Set value	Alarm settings	Def. setting	Set value
<b>1. Run Error Supply Air Fan</b>			<b>35. Ventilation manual mode</b>		
Class	A	_____	Class	C	_____
Delay	300 s	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
<b>2. Run Error Extract Air Fan</b>			<b>36. Manual supply air control</b>		
Class	A	_____	Class	C	_____
Delay	300 s	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
<b>3. Run Error, P1-Heater (HW-units)</b>			<b>37. Manual Supply Air Fan mode</b>		
Class	B	_____	Class	C	_____
Delay	5 s	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
<b>4. Run error, P1-Cooler (Cold water pump)</b>			<b>38. Manual Supply Air Fan freq control</b>		
Class	B	_____	Class	C	_____
Delay	5 s	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
<b>6. Filter guard</b>			<b>39. Manual Extract Air Fan Mode</b>		
Class	B	_____	Class	C	_____
Delay	300 s	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
<b>7. Flow guard</b>			<b>40. Manual Extract Air Fan freq control</b>		
Class	B	_____	Class	C	_____
Delay	5 s	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
<b>8. External frost guard</b>			<b>41. Manual heater control</b>		
Class	A	_____	Class	C	_____
Delay	0 s	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
<b>10. Fire alarm</b>			<b>42. Manual exchanger control</b>		
Class	A	_____	Class	C	_____
Delay	0 s	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
<b>11. External switch</b>			<b>43. Manual cooler control</b>		
Class	C	_____	Class	C	_____
Delay	0 s	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
<b>12. External alarm</b>			<b>44. Manual P1-Heater (HW-units)</b>		
Class	B	_____	Class	C	_____
Delay	0 s	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____



Alarm settings	Def. setting	Set value	Alarm settings	Def. setting	Set value
<b>13. Supply Air control error</b>			<b>46. Manual P1-Cooler</b>		
Class	B	_____	Class	C	_____
Delay	30 min	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
Largest diff. between setpoint and supply air	50 °F (10)	_____			
<b>16. Low supply air temp</b>			<b>48. Internal battery error</b>		
Class	A	_____	Class	A	_____
Delay	300 s	_____	Delay	0 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
Low inlet air temperature	50 °F (10)	_____			
<b>23. Electric heating is overheated (EL-units)</b>			<b>49. Sensor error Supply Air temp</b>		
Class	B	_____	Class	B	_____
Delay	5 s	_____	Delay	5 s	_____
The unit stopped at alarm	Yes	_____	The unit stopped at alarm	No	_____
<b>24. Frost risk (HW-units)</b>			<b>50. Sensor error Extract Air temp</b>		
Class	B	_____	Class	B	_____
Delay	2 s	_____	Delay	5 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
<b>25. Low frost guard temp</b>			<b>53. Sensor error Exhaust Air temp</b>		
Class	A	_____	Class	B	_____
Delay	2 s	_____	Delay	5 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
Freezing limit	36 °F (2)	_____			
<b>27. Sensor error Outdoor temp</b>			<b>55. Sensor error SAF pressure (Unit with EC fans)</b>		
Class	B	_____	Class	B	_____
Delay	5 s	_____	Delay	5 s	_____
The unit stopped at alarm	No	_____	The unit stopped at alarm	No	_____
<b>29. Rotation guard exchanger (Rotating heat exchanger)</b>			<b>56. Sensor error EAF pressure (Units with EC fans)</b>		
Class	A	_____	Class	B	_____
Delay	120 s	_____	Delay	5 s	_____
The unit stopped at alarm	Yes	_____	The unit stopped at alarm	No	_____
<b>31. Supply Air Fan Control error (Units with EC fans)</b>			<b>58. Sensor error Frost Protection temp</b>		
Class	B	_____	Class	B	_____
Delay	10 min	_____	Delay	5 s	_____
The unit stopped at alarm	Yes	_____	The unit stopped at alarm	No	_____
Largest diff. between must/is value	0.8 in.wg (200Pa)	_____			
<b>32. Extract Air Fan Control error (Units with EC fans)</b>			<b>43. Manual cooler control</b>		
Class	B	_____	Class	C	_____
Delay	10 min	_____	Delay	0 s	_____
The unit stopped at alarm	Yes	_____	The unit stopped at alarm	No	_____
largest diff. between must/is value	0.8 in.wg (200Pa)	_____			





Systemair Inc. reserves the right to make changes and improvements to the contents of this manual without prior notice.



Systemair Inc.  
50 Kanalfakt Way  
Bouctouche, NB  
E4S3M5, Canada  
Phone +1 800 263 7081

10048 Industrial Blvd  
KS, 66215  
United States  
Phone +1 800 263 7081  
[service@systemair.net](mailto:service@systemair.net)  
[www.systemair.net](http://www.systemair.net)